

NZOIA AGM – 3 November 2013 – Outward Bound Anakiwa	
Present	Andrew Thompson (chair – stepped down at AGM), Matt Cant (CE), Natalie Mathews, Marcus Waters, Mark Jones, Howie Barnes, Tim Wills, Josh Geddes, Erin Chapman, Jessica Marriott, Julie Grant, Charlie Martin, Johnny Johnson, David Mangnall, Ajah Dearlove, Penny Holland, Jen Riley, Phil Johnston-Coates, Amy Horn, Ben Corcoran, Ashley Cheeseman, Paul Chaplow, Jono Taylor, Janet Prier, Hayden Titchener, Ben Fenselau, Dee White, Daan Jimmink, Steve Brown, Jess Matheson, Pete Brailsford, Peter Cooper, Darrin Worsfold, Stu Arnold, David Eaton, Ian Mann, Gillian Wratt, Neil Silverwood, Vashti Duncan, Shanan Miles, Philippa Rees, Roo Riley, Mick Hopkinson, Ali Tocker, Mike Brien, Matt Barker, Gemma Parkin, Chris Prudden, Cameron Walker, Graeme Swift, Mark Johnston, Wendy Davis, Don Paterson, Boyd McManus, Ray Button, Rachael Moore, Andrew Mount, Jo Parsons, Jon Lasenby
Apologies	Sam Russek, Simon Graney, Dave Moore, Pete Eley,
In attendance	Matt Claridge (non-voting observer), Sam Newton (non-voting observer)
Meeting opened	10.25

Item	Discussion
1. Confirmation of minutes of meeting 21 November 2012.	Moved that the minutes from the previous meeting be accepted: Andy Thompson Seconded: Matt Bennett Passed
2. Matters Arising	No matters arising.
Chair Report	Andy spoke to his chair report. he advised he is stepping down as Chair and from the Board. Question re TROQ review. Andy gave a broad overview of the outcomes of the TROQ review. A member posed a question regarding the lack of consultation with outdoor centres – the largest employers of outdoor instructors. It was suggested that as a result of the TROQ review, the new tertiary qualifications (NZ Certificate quals) don't have value to the outdoor centres. Andy will take feedback to the TROQ governance group. Key point: As employers (outdoor centres), if tertiary institutions are not training students to come work for an outdoor centre, who are they training them for? Moved that the Chair Report be accepted: Andy Thompson Seconded: Mark Johnston Passed
CEO Report	Matt Cant spoke to his report. Highlighted the qualification/ assessment bottle neck at leader level – people not moving through to level 1's. Highlighted work on the activity adventure regulations. Moved that the CEO report be accepted: Matt Cant Seconded: Matt Barker Passed
9. Financial Report	Andy Thompson and Matt Cant spoke to the financial report. Noted that we had received the projected grant funding of \$100,000 from Sport NZ, \$25,000 from the NZCT, and that we are expecting to get some money from WSNZ/ACC, but the exact amount is yet to be confirmed. Moved that financial report is accepted: Andy Thompson Second: Julie Grant Passed

Item	Discussion
	<p>Matt Claridge addressed the AGM attendees, and thanked Matt Cant for his contribution to WSNZ as an organisation. He also spoke regarding the unsuccessful Lottery Grants Board funding application that NZOIA had submitted. He explained how the funding allocations worked and noted that whilst this particular application was given a high priority rating by WSNZ, it was not approved by LGB</p>
<p>Election of Officers</p>	<p>Jo Parsons, Ajah Dearlove and Jon Lasenby had come to the end of their terms and were required to stand down.</p> <p>As such there were four vacancies for elected directors, both Jo Parsons and Ajah Dearlove were making themselves available for re-election. Jon Lasenby advised he was not available for re-election</p> <p>Nominations were sought from the meeting, with the following being received: Dave Ritchie Jo Martindale Jo Parsons Ajah Dearlove Matt Barker Lyndsay Simpkin Steve Chapman</p> <p>Following a secret ballot, the following were declared elected: Dave Ritchie Jo Parsons Ajah Dearlove Lyndsay Simpkin</p>
<p>Annual Subscriptions</p>	<p>Andy Thompson addressed the meeting in respect of membership fees for the 2014/15 year. He advised that the board proposed an increase of 10% to Annual Membership & Registration fees. There was some discussion, including questions posed regarding the leader membership fees. It was suggested that the Leader Membership fees be raised to match the Full Member fees. However, it was mentioned that Leader quals help those people who are entering the industry. No decision made to increase Leader fees to match Full Member fees, though it was noted that it is better to increase incrementally rather than all at once.</p> <p>Motion to increase fees by 10%: A vote was cast. Majority vote was received in favour of the fee increase.</p>
<p>General Business</p>	<ul style="list-style-type: none"> - Matt Bennett spoke to the meeting giving thanks to Matt Cant and Andy Thompson for their contribution to NZOIA. - Ali Tocker introduced herself to the NZOIA AGM attendees. <p>Recommendations & Suggestions for the NZOIA Board:</p> <ul style="list-style-type: none"> - NZOIA looks at options to get more young people at the Symposium. - The NZOIA Board looks at using the appointed director board vacancy for skills in media. - Increase communication to members in key areas, and the possibility of separate emails for key changes within the industry. - The NZOIA Board look into and present back to the members how they might do the following: “The NZOIA Board be encouraged to utilise the disciplinary measures in the constitution to ensure members consistently demonstrate professional conduct and best industry practice.” - Dave Brash highlighted that further discussions need to be had in regard to improving the assessment process (i.e. more assessing rather than ‘training’ during assessments). There was a recommendation from the AGM that a working group be set-up to look at the compulsory training or other options to make assessments better. - Pete Cammell, with introduction from Jo Parsons, gave a presentation on a sector-wide qualifications model. Support was given for Pete Cammell to continue working on this, with Skills Active. There was a recommendation that if this goes ahead, if working with the “OPAG” model, set-up a working group to liaise with the wider industry.