

Qualification Revalidation

If you are attending a **NZOIA Refresher Workshop** (Option A) you **do not** need to fill in this form as your assessor will file a report. For all other means of managing your qualifications choose from Options B, C, or D below and provide the necessary supporting evidence.

Full Name:

Member ID:

Option A: Attend a NZOIA Refresher Workshop

This is required every second cycle, however it can occur every cycle if you do not have access to the other options below.

You do not need to fill in this form as your assessor will file a report.

Enter qualification names here e.g. Rock 1, Bush 2:	<input style="width: 90%;" type="text"/> Qualification Name	<input style="width: 90%;" type="text"/> Qualification Name
Option B: Attend a NZOIA Training Workshop for a higher qualification The higher qualification must be in the relevant discipline.	<input style="width: 90%;" type="text"/> Workshop date <input style="width: 90%;" type="text"/> Workshop name or trainer	<input style="width: 90%;" type="text"/> Workshop date <input style="width: 90%;" type="text"/> Workshop name or trainer
Option C: Sign-off by a NZOIA Assessor The assessor must be current. This option is possible every second cycle only.	I <input style="width: 90%;" type="text"/> Name of Assessor confirm that I have observed and evaluated <input style="width: 90%;" type="text"/> Name of Member to be performing at the appropriate level in the discipline. I have sighted their logbook which contains evidence of recent activity in the discipline over the last 3 years. <input style="width: 90%;" type="text"/> Date observed <input style="width: 90%;" type="text"/> Assessor Signature	I <input style="width: 90%;" type="text"/> Name of Assessor confirm that I have observed and evaluated <input style="width: 90%;" type="text"/> Name of Member to be performing at the appropriate level in the discipline. I have sighted their logbook which contains evidence of recent activity in the discipline over the last 3 years. <input style="width: 90%;" type="text"/> Date observed <input style="width: 90%;" type="text"/> Assessor Signature

For options **B** and/or **C** above, please complete the details below.

Logged instructional and personal time: - Let us know what you have done in the last 3 years. Please note: There is no defined minimum requirement, this is an indication for our use only.	<input style="width: 90%; height: 40px;" type="text"/> Number of logged personal days	<input style="width: 90%; height: 40px;" type="text"/> Logged instructional days	<input style="width: 90%; height: 40px;" type="text"/> Number of logged personal days	<input style="width: 90%; height: 40px;" type="text"/> Logged instructional days
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First Aid Certificate:
You must send in a current 1st Aid Certificate if the one on your NZOIA profile has expired. Please tick the appropriate box:

- I have attached a copy of my current 1st Aid Certificate.
 I have a current 1st Aid Certificate on my NZOIA membership profile.

Option D: Shelve If you are not instructing in a particular discipline then you can request to put your qualification on hold. There are guidelines associated with shelving – please see the Guide to Qualification Registration and Revalidation on our website.	<input type="checkbox"/> Yes, I would like to place this qualification on hold. <input style="width: 90%;" type="text"/> Date from: __/__/__ <input style="width: 90%;" type="text"/> Dateto: __/__/__	<input type="checkbox"/> Yes, I would like to place this qualification on hold. <input style="width: 90%;" type="text"/> Date from: __/__/__ <input style="width: 90%;" type="text"/> Dateto: __/__/__
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Signature: **Date:**

Member Signature