

NZOIA AGM – 4 October 2015 – Peel Forest Hall, Peel Forest, South Canterbury

Present	Gillian Wratt, Jo Parsons, Sonya Sutherland, Penny Holland, David Mangnall, Howie Barnes, Graeme Swift, Jo Martindale, Andy Thompson, Phil Johnston-Coates, Mark Johnston, Chris Whitehouse, Kev Webb, Peter Cooper, Chris North, Jared Partridge, Mark Jones, Jen Riley, David Eaton, Karen Bruce, Karl Ridgen, Bex Ridgen, Paul Yeoman, Quin Pote, Sarah Sellar, Dale Kington, Sam Russek, Don Paterson, Chloe Beer, Matthew Bennett, Bruce Conway, Darrin Worsfold, Noel Bigwood, Paul Skerten, Luke Faed, Dave Brash, Mick Hopkinson, Ray Hollingsworth, Marcus Waters, Roger Miller, Ben Corcoran, Grant Prattley, Lara Hanser, Peter Dawkings, Heidi Godfrey, Rachael Moore (TIA)
Apologies	Matt Barker, Stu Allan, Ajah Dearlove, David Ritchie, Mike Daisley (MSC), Sarah English, Alan Haslip, Matt Cant, Ryan Malcolm, Cameron Walker
In attendance	Don McFazdien, Deb Hurdle NZRA, Kim Wilemse (NZRA)
Meeting opened	10:15am

Item	Discussion
1. Confirmation of minutes of meeting 28 September 2014.	Moved that the minutes from the previous meeting be accepted: Jo Martindale Seconded: Andy Thompson Passed
2. Matters Arising	No Matters Arising
3. Chair Report and Management Report	<p>Gill spoke to her Chair report</p> <p>Key Points:</p> <ul style="list-style-type: none"> - NZOIA is in a strong financial position - NZRA arrangement is working well - Skills Active apprenticeship scheme worked well and NZOIA has signed a Partnership Agreement with Skills Active - Adventure Activity regulations are a challenge and NZOIA is advocating for our members with Work Safe as the legislation comes into effect. - NZOIA has reviewed our Safety Management plan to be aligned with best practice - Revisions to the NZOIA Strategic Plan, Mission Statements and Vision - Advocacy – Profiling of NZOIA in tourism and education sector - Professional Standards Discussion has begun - Acknowledge WSNZ and Sport NZ funding - Acknowledge and thanks for her contribution to the board and to NZOIA, to Ajah Gainfort - Thanks to Dave Moore in his role of Technical Sub Committee - Thanks to Angela Mangnall (our accountant) for keeping an eye on our financial practices - Thank you to the NZOIA office staff: Penny, Natalie, Shona and Steff, and to all the Assessors <p>Gill tabled the Management Report on behalf of Andrew Leslie. The Management Report now replaces the CEO Report, as NZOIA does not have a CEO</p>

Item	Discussion
	<p>Moved that the Chair Report and Management Report be accepted: Rachel Moore Seconded: Don Paterson Passed</p>
<p>4. Financial Report</p>	<p>Moved that financial report is accepted: Moved: Peter Dawkings Seconded: Ray Hollingsworth Passed</p>
<p>5. Notices of Motions</p>	<p>No notices of motions</p>
<p>6. Election of Officers</p>	<p>Proxy Vote from Matt Cant – Penny Holland to vote on his behalf</p> <p>Nominations were sought from the meeting for the election of officers for one vacant position for an elected Board member, with the following being received: Ryan Malcolm (Nikki Whitehead) Cameron Walker (Ajah Dearlove) Chris Whitehouse (Sarah Sellar)</p> <p>Following a secret ballot, the following were declared elected: Cameron Walker</p>
<p>7. Annual Subscriptions</p>	<p>No increase in full or associate membership fees is proposed for 2016/17.</p>
<p>8. General Business</p>	<p>1. Rachael Moore (TIA and MSC Board Member) spoke to the meeting. Key points:</p> <ul style="list-style-type: none"> - TIA is a membership operation for the tourism sector - Rachael highlighted the ongoing connection between NZOIA and TIA. TIA members value NZOIA qualifications. - Operators and TIA are able to rely on NZOIA qualifications. NZOIA qualification make a difference for operators and employers. - Thank you as an MSC Board member for the help in transferring MSC qualifications to NZOIA - Worksafe – they want to know that qualifications are internationally robust. Moderation is important. - Our industry needs to have a valid voice. You need an association that the public sector believe you are speaking through. Join NZRA – they also have a valid strong voice, alongside TIA for the outdoor sector. - Adventure Activities regulations: well done to all of you. We need safe quality businesses. <p>Mick Hopkinson – has concerns with the safety audits from WorkSafe. Has the sector lost our voice with WorkSafe? Auditors are not recognising the line between assessment and auditing.</p> <p>Rachael Moore – We have been advocating for the sector with WorkSafe and it's a lot better than it could have been. Hearing a voice, doesn't always mean it happens. We have always advocated for the sector, and we will keep trying and keep channelling your feedback.</p>

Item	Discussion
	<p>Andy Thompson – The cost to small businesses is huge – it’s far too expensive. A question for the board – please have a conversation with the people who are setting the fees, they are putting people out of business.</p> <p>Gillian Wratt - We are dealing with a situation where there is a lot of political pressure. Feedback from NZOIA members is being put to WorkSafe. It is important that members feed information/concerns to Board members</p> <p>Rachael – In the next six months there will be a review, so this is our next chance to have a voice.</p> <ol style="list-style-type: none"> 2. Ray Hollingsworth – Well done on a great conference. We missed an opportunity to support Gillian in her opening welcome at the Symposium. Challenge members to learn a waiata for next time. 3. Gillian Wratt thank you to the Peel Forest Outdoor Centre team for hosting the Symposium and AGM.
AGM Closed	AGM closed: 11:35am

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